

6/16/2010

**SSPiN Executive Committee Minutes
May 26, 2010**

Conference call of the Executive Committee began at 8:15 pm

Conference call included: JoAnn Toussaint, Brian Dahlvig, Tracy Hvezda-Lehtola, Lisa Hull

1. Review of Minutes from February Meeting

No changes or corrections were made to February 22nd meeting minutes. Tracy will post the minutes on the website. Lisa said she could post future minutes to the website. Tracy said that she would forward the password information to Lisa for review. *

2. General Membership Meeting

Discussed date and location for next SSPiN general membership meeting. A tentative date of Friday, June 25th was selected. St. Cloud was selected as the location since the fall MLA conference will be held in southern MN. JoAnn will contact the St. Cloud Public Library to see if we can utilize their meeting room.

The general membership meeting will start at 10:00 am. We will break for lunch (potluck) at noon. The Executive Committee will meet after lunch and adjourn sometime around 2 pm.

JoAnn will invite the current MLA President, Kathleen James to attend the meeting.

3. Fall MLA Conference

Conference sessions – a spreadsheet was sent out to committee members earlier for their review and feedback. A number of sessions were marked as potential sponsorship opportunities for SSPiN.

Brian asked for an explanation of sponsorship and what it means. JoAnn explained that sponsorship involves the introduction of session speakers and making sure things go smoothly during the session. Often SSPiN will cosponsor a session with other committees within the MLA.

JoAnn noted a few changes in the session offerings.

There will be 2 Wednesday sessions, 4 Thursday sessions, and two on Friday.

4. EQS Conference – May 11th, University of Minnesota

JoAnn discussed the SSPiN / MLA table at the EQS conference. There was quite a bit of interest in SSPiN and the MLA. All of our “screen sweepers” were given away.

5. Member Survey Results

Overall, the survey was well received and some very suggestions were made. Committee members briefly reviewed the survey results. Lisa recommended that something go out to members soon regarding the results. It was agreed that an e-mail newsletter would be the best format.

6. Link Up! Newsletter

Lisa mentioned that she was working on a brochure design and discussed the LinkUp newsletter. She will try to get a draft out by the end of next week.

JoAnn will write an introductory letter that can be included. It was suggested that all of the committee members write a brief description of themselves and forward it to Lisa for inclusion in the newsletter. It was decided that we would forward a draft to Lisa no later than next Wednesday.

7. Promotional Budget

JoAnn mentioned that the SSPiN promotional budget may be taken up by the reimbursement cost of mileage for a conference speaker from La Crosse.

8. Other Items

Lisa did contact Rita Schulz who had previously edited the LinkUp newsletter, but has not had time to come up with a new format. Brian will write an introductory letter to members.

9. Other Items:

There was a brief discussion regarding the Facebook page that Brian had set up in February. There are a few members and all of the committee members were encouraged to join in the group.

Meeting adjourned at 9:30 pm.

*** New website postings will be sent to the MLA Communications Committee.**