

# Minnesota Library Association Board Meeting Minutes

Friday, May 21, 2010  
10:00 AM – 12:00 PM

MELSA | 1619 Dayton Avenue, Suite 320 | St. Paul, MN 55104-6276

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**Present:** Ken Behringer, Melissa Brechon, Nick Dimassis, Robin Ewing, Lyndi Finifrock, Mic Golden, Kathleen James, Kristin Mastel, Don Regelman, Lynne Young

**Guests:** Melissa Palank (Nonprofit Solutions), Marc Colin (Carpenter Evert)

**Absent:** Marta Mersereau

1. **Call to Order** – James called the meeting to order at 10:00 am
2. **Welcome and Introductions** – Marc Colin from Carpenter Evert attended the meeting to present the 2009 Audit.
3. **Adoption of Agenda** – Addition of 5.3, 9.2-9.6, 10.1-10.2 **Golden moved to adopt the agenda as revised; Behringer seconded – Motion passed**
4. **Approval of April 16, 2010 Minutes** – Regelman moved to accept the minutes; Finifrock seconded – Motion passed
5. **Financial Report**
  - 5.1. **Monthly Reports** - The April financial reports were distributed to the board prior to the meeting for review. Golden provided a verbal overview of the reports. The board had additional discussion. **Brechon moved to accept the monthly financials; Mastel seconded – Motion passed**
  - 5.2. **Auditors Report** - Marc Colin discussed the management letter and auditors report. **Behringer moved to accept the auditors report for 2009; Brechon seconded – Motion passed**
  - 5.3. **990 Approval** – Marc Colin presented the 990 to the board. **Behringer moved to accept the 990; Regelman seconded – Motion passed**
6. **Update on Activities**
  - 6.1. **Legislative Auditors Report – Action Plan for Response (James and Ewing)** – Ewing presented a draft to the board at the meeting regarding action for developing a response to the Minnesota Office of the Legislative Auditor's Public Library evaluation report. She and James had additional discussion with the board regarding the plan. They recommend multiple communications methods be used to gather feedback from MLA members. James will send a survey to the board to gather additional feedback. The board had additional discussion regarding the presentation of this plan at the Annual Conference.
7. **Action Items** – None at this time
8. **Reports**
  - 8.1. **ALA Councilor Report (Brechon)** – Brechon provided a report on her activities as the ALA Councilor. She provided details on the ALA Legislative Rally on June 29 in Washington DC, as well as having a discussion with the board regarding attendance from MN at this event - MLA has sent a delegation to this event in the past. She also mentioned the upcoming ALA Councilor's meeting and provided details to the board.

## 9. Discussion Items

- 9.1. Proposed Texas Curriculum Standards (Brechon and Finifrock) – Brechon provided a handout to the board prior to the meeting regarding the Proposed Texas Curriculum Standards. The board had additional discussion. MLA will discuss this at the MLA/MEMO Steering Committee meeting on May 27.
- 9.2. Futures Steering Committee Update (Behringer) – Due to car troubles, Regelman was unable to attend this meeting, so Behringer provided an overview of the meeting to the board. The board had additional discussion and asked questions regarding the definition of Young Professionals, which is the focus of this committee.
- 9.3. Procedure Manual Revisions (James) – James reminded the board to submit their revisions for the procedure manual.
- 9.4. Executive Committee – Discussion re: Assoc. Management RFP – The Executive Committee needs to create a section in the procedures for an association management company and remove the language regarding MLA staff. James also mentioned the contract with Nonprofit Solutions ends on December 31 of this year and how she will be putting together a survey for the board to provide feedback before the contract renewal discussions with Nonprofit Solutions begins.
- 9.5. eBlast “save the date” for Annual Conference – We would like to send out an eBlast to all members the week of May 31 – it will include a save the date for Annual Conference, information on the Legislative Forum and ALA Emerging Leaders Program. Please send materials to James by Tuesday, May 25.
- 9.6. MLA/MEMO Legislative Steering Committee (Dimassis) – The MLA/MEMO Legislative Steering Committee will be meeting on May 27. The committee will discuss the expiring lobbyist contract, as well as an updated agreement between MLA/MEMO.

## 10. Pending Agenda Items

- 10.1. Annual Conference RFP – The MLA office issued RFPs for the 2011 and 2012 Annual Conference in early May. Once we receive responses and discuss them with the committee, a proposal will be given to the board to select sites.
- 10.2. Elections – The nominations report is due to the board ASAP and the members need to be notified of the slate by June 1. Most of the slate is assembled, but we are still searching for Presidential candidates.
- 10.3. Legislative Forum – It will be held in St. Cloud on July 20.
- 10.4. Rolling Membership – The membership committee needs to bring a proposal for bylaw changes to encompass the plans for rolling membership.
- 10.5. Lobbyist Contract – The contract with Capitol Hill Associates expires at the end of August. We need to negotiate a new contract for the next two years.

## 11. Adjournment - The meeting adjourned at 11:50 am. **Regelman moved to adjourn the meeting; Brechon seconded – Motion passed**

Next meeting: Friday, June 18, 10:00am – 12:00pm at Crowne Plaza – St. Paul